

ASSAM AGRICULTURAL UNIVERSITY
Khanapara-781022

BIDDING DOCUMENT
(Terms and conditions)



DIRECTORATE OF RESEARCH (VETERINARY)
ASSAM AGRICULTURAL UNIVERSITY
Khanapara-781022

**DIRECTORATE OF RESEARCH (VETY)
ASSAM AGRICULTURAL UNIVERSITY :: KHANAPARA-781022**

No. : 99/DRV/889/NIQ/2023-24/

Dated: 01.03.2024

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed manufacturers/authorized dealers/suppliers under **Double Bid System (Technical & Financial)** for installation and commissioning of two nos. of **"Feed Mill" (One at AAU-ZLRS, Mandira & One at LCVSc, AAU, North Lakhimpur)** for the NEC-Funded Project "Setting up of Animal Feed Production Units in the North East India"

The Tender documents may be obtained from the office of the undersigned during the officer hours on payment of a tender fee of Rs. 300/- (Rupees three hundred) only in the form of a Demand Draft drawn in favour of DIRECTOR OF RESEARCH (VETERINARY), AAU, KHANAPARA payable at SBI, Khanapara Branch. The Tender Documents may also be downloaded from the website www.aau.ac.in and www.vetbifg.ac.in subject to the condition that the bidders must have to submit the tender fee of Rs. 300/- along with the quotation, without which the tenders/ quotations will be rejected. The tenders/quotations will be received up to **4:00 pm of 21st March 2024**. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/-
Director of Research (Veterinary)
Assam Agricultural University
Khanapara, Guwahati-781022

Memo No.: 99/DRV/889/NIQ/2023-24/ 5986A-F
Copy for information and necessary action to

Dated: 01.02.2024

1. The Comptroller, Assam Agricultural University, Jorhat-13
2. The Professor & Head, Department of ARGO, College of Veterinary Science, Assam Agricultural University, Khanapara, Ghy-22
3. The Professor in Charge, AKMIT Cell, AAU, Jorhat/Khanapara. He is requested to upload the NIQ in the website.
4. The Advertisement manager, The Sentinel/ Niyomiya Barta with a request to publish the above Advertisement in one issue of your paper and submit the bill in favour of Director of Research (Veterinary), Assam Agricultural University, Khanapara with a copy of the Advertisement for payment.
5. Office Copy


Director of Research (Vety.)
Assam Agricultural University
Khanapara, Guwahati-781022

TERMS AND CONDITIONS

1. The Feed Mills (one each) will be installed at AAU-Zonal Livestock Research Station, Mandira and Lakhimpur College of Veterinary Science, Joyhing, North Lakhimpur.
2. The quotation fees of Rs. 300/- (Rupees Three hundred only) drawn in favour of DIRECTOR OF RESEARCH (VETERINARY) is not refundable. Those, who submit the quotation by downloading the tender documents from the website, must have to submit the quotation fee in the form of Demand Draft along with the quotation without which the quotation will be rejected.
3. The bidder shall enclose the earnest money 4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of upto Rs. 5,00,000 of the quoted price in the shape of DD drawn in favour of the DIRECTOR OF RESEARCH (VETERINARY), payable at SBI, Khanapara Branch. The bids that are not accompanied by the aforesaid bid security will not be accepted. The details of the bid security submitted must be provided. The bid security of the unsuccessful bidders will be released after issuing the supply order to the successful bidder and the bid security of the successful bidder will be released only after execution of the order.
4. The tender fee and bid security are exempted for those who have registered under department of Micro, Small and Medium Enterprise (MSME) as per rule 170 of GFR 2017. They should enclose the copy of the registration certificate; else the bid documents will be treated as invalid.
5. The bidder should provide bid security against each item in a sealed envelop. The quotation shall be sealed and superscribed at the top of the sealed cover as "Quotation for equipment invited vide memo no.No.99/DRV/889/NIQ/2023-24/ Dated:
6. Quoted price: To facilitate format evaluation, the bidder shall quote the price of the items separately along with relevant papers in support of the quote such as catalogue, dealership certificate, Company's printed price list, user list etc., failing which the bid shall be treated as incomplete and may be rejected at the discretion of the purchaser.
7. The bid submitted to the bidder shall remain valid for a period of 90 (ninety) days. Bid not conforming to this provision shall be treated as non-responsive.
8. To facilitate prompt evaluation, the bidder must positively submit **Double Bid (Technical and financial bid separately)** for the item for verification and evaluation. If the bidder fails to qualify the technical assessment, the bid will automatically get cancelled for the same prior to opening of the financial bid.
9. Quotation must also be submitted in a soft copy in a CD or Pen Drive (in Microsoft Words only) in the following format, failing which the bid will be treated as non-responsive, at the discretions of the purchaser. In case of any optional items, prices should be quoted separately. Any discrepancies in the soft copy will be the responsibility of the bidder.



Format

Name of Item	Brief Specification	Unit Price	GST/Freight Charge if any(FOR Destination)	Total

10. All duties, taxes and other levies payable by the bidder shall be included in the item rate. GST should be quoted separately (GST No. must be furnished)
11. There should not be any overwriting. Corrections, if any, should be made with dated initial of bidder. Bidder shall submit quotation separately for each item.

12. Rates should be quoted clearly both in words and figures separately for each item without which the quotation shall stand rejected.
13. The price quoted shall be fixed and not subject to adjustment/variation during the performance of the contract.
14. The warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer (where necessary) for the items and on-site warranty period shall not be less than 24 (Twenty Four) months from the date of commission in the items at site and thereafter AMC for 3 Years. The bidder must provide a user's list for similar supplies made by the bidder with valid certificates.
15. The bidder shall furnish the warranty for all the items at the time of delivery and commissioning. The purchaser shall reject the items not enclosed by warranty certificate from their manufacturer. The warranty certificate should be duly signed and sealed.
16. Bidders must supply the items at their own cost. All machineries/equipments/kits are to be supplied FOR destination. Delivery of goods shall have to be completed within 30 (thirty) days from the date of issuing the supply order.
17. Installation and commissioning charges, if any, inclusive of expenses of foundation work etc. are to be mentioned separately against each machine. In case of no mention, the same will be considered as inclusive of installation cost, whenever applicable.
18. The machineries are to be supplied as ready to operate, complete with motor, starter and any necessary gadgets including catalogues, troubleshooting manual etc., without which the same will be considered as incomplete supply.
19. List of spare parts with current price to be required during operation of the machines and addresses of the source of spare parts availability including contact no., e-mail etc. are to be provided in a separate sheet.
20. Price of one set of critical wearable spares that would hamper the working of the machineries/equipments should be mentioned separately against each machine.
21. The supplier shall provide free maintenance services during the period of warranty. Any repair and maintenance including providing of spare parts (covered by manufacturer's warranty certificate) during the warranty period shall be bidder's responsibility.
22. Detailed specification with make, model, size, and code no., catalogue, and name of manufacturer should be furnished. ISO certificate must be furnished for the offered make, where applicable.
23. Copies of S.S.I registration or such documents may be produced with quotation.
24. Attested copies of dealership certificate and Company's printed price list must be enclosed with the quotation.
25. Up-to-date sale Tax clearance certificate and Income Tax return of last three years duly attested must be submitted along with the quotation. PAN No. must be furnished.
26. All payment shall be made preferably in Indian Rupees only.
27. Wherever the laws and regulations require, deduction of taxes at source of payment, the purchaser shall effect such deduction from the payment due the supplier, the remittance of amounts so deducted and insurance certificate for such deduction shall be made by the purchaser as per the laws and regulation in force.
28. Every page of the bidding documents purchased from the purchaser are to be signed by the bidder including their acceptance of terms and conditions and returned with their quotation.
29. Accredited bidders should have their office registered within Assam and required to submit copy of Trade license of Assam for last 5 years as documentary evidence.
30. The bidder should have minimum 10 years of Experience in supply of goods to the offices of the Central / State Government / PSE and PSUs, for which evidence must be enclosed.
31. Bidders must submit the financial soundness certificate from bank.
32. Experience in supply and installation of Feed Mill in N.E Region. State wise list of beneficiaries with detail address may be given.
33. Declaration of repair and replacement within 24 hours without which tender will not be valid
34. The bidders not meeting eligibility Criteria will be liable for rejection. Hence, the bidders are

- advised to attach relevant documents in support of their eligibility.
35. Declaration of the manufacturer /dealer regarding availability of spare parts/ technical person for immediate replacement and repairing etc. as when as necessary
 36. An undertaking regarding Non-Blacklisted
 37. The undersigned reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotations at any time prior to award of the contract, without thereby incurring any obligation to the affected bidders of grounds for the purchaser's action.
 38. The bidder must mention their bank details along with the quotation.


Director of Research (Vety)
Assam Agricultural University
Khanapara, Guwahati-781022


ANNEXURE –I
Format for EMD Details

Sl. No.	Sl. No. of the item (as per bid document)	Name of the item quoted	Basic price of the item (excluding taxes and transportation charges)	Price in Indian rupee (for imported items at the prevailing rate of exchange)	Amount of bid security (4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of upto Rs. 5,00,000)	Details of bid security submitted including amount and validity

Annexure-II

FORMAT FOR COMPLIANCE STATEMENT

Sl. No	Name of the Item as per Bid Document	Make: Model:
Detailed Specifications offered:		
Sl No.	Specification Asked for	Specification offered*
		Complied (Yes/No)

*The specifications offered must be verifiable from the data sheet /catalogue (both softcopy and hardcopy) from the OEM, provided by the vendor as well as the official website of the OEM.

FORMAT FOR QUOTATION
(Separate Quotation for individual items to be submitted)

Sl. No.	Name of the item (s)	Brief Specification	Unit price	% of GST/Freight charge/Installation Charge; if any (FOR Destination)	Total amount

We agree to supply the above items in accordance with the technical specification mentioned. We also confirm that normal commercial warranty/guarantee of ___ months shall apply to the offered goods.

Quotationer's Name:

Signature

Date:

Seal

TECHNICAL SPECIFICATIONS OF EQUIPMENTS

1. Grinding Section:- Feed Grinder with Magnet Plate attach with 10 HP 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered. The capacity of the machine output 1500 to 2000 kg/ per hour. Necessary spare parts with the grinder 1 set of beater, 1 set of tie rod, 4 nos. of screen sizes 4,5,6,7 mm. Motor belt, Grease and oil can.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

2. Mixing Section:- Horizontal Feed mixture attach with 7.5 H.P 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered. The capacity of machine output 50 cft. Mixture of 500 kg batch 1 ton/per hour. Attach with reducing gear box.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

Tools & equipments:-

3. Screw conveyer for lifting the grinding materials from grinding section to mixture section attach with 3 H.P 3 phase motor size of the machine 10 ft. height and 10 inch dia.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

4. Pulverize Machine:- 16" x 17" size machine with cyclone and blower system. Machine run by 7.5 H.P 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered. The capacity of the machine depends on 100% dry ingredients with different screen like 7 no, 8 no, 6 no, machine output 40 to 50 kg/per hour. Spare parts with the pulverizer machine 1 set beater, 1 set tie rod, 1 set screen.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

5. Horizontal Feed Mixture tilting Type:- Model Sub- junior (heavy duty) Mixture rooted shaft system. Machine run by 3 H.P. 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered. The machine system with adding oil doses tank. The capacity of the machine 50 kg batch, 150 kg/per hour.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

6. Vertical Pallet Machine:- Size 10 inch dia with heavy duty reduction gear and cutter system pallet dia 8 mm and 10 mm for pig feed. 2 pcs. roller as spares. The machine run by 15 H.P. 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered. The capacity of the machine 200 kg/per hour.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

7. Pallet Cooler size 5 ft. x 2.5 ft. approx. fitted with 2 nos. exhaust fan to cool the pallet with 1 H.P 3 phase motor make Siemens/ Crompton/ Kirloskar which one is available at the time of ordered.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

8. Electrical Panel with electrical cable connect by Havells Cable to run the machine. The panel containing with main switch, busbar, MCB., starter, Volt meter 3 nos., signal lamp , 1 no. heavy socket.

N.B:- The price including all charges like packing, forwarding, transportation, delivery, installation, commissioning, trial test by D.G. set if required. Training for operation and servicing with minor repairing.

Accessories:-

9. Bag closer stitching machine for 40 bags per hour make Sagar.

10. Electric balance Digital make Essay Company with capacity 100 kg.

11. Thread ball for stitching.

12. Plastic bag 50 kg capacity.