

**Project: Assam Agribusiness and Rural
Transformation Project (APART)**

REQUEST FOR QUOTATION (RFQ)

RFQ No.: AAU/FY/Tech-39/2023-24/ 6265

Dated 13/02/2024

**“For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up
for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU”**



**College of Fisheries
Assam Agricultural University,
Raha, Assam, India
PIN 782103**

Email: dean_fishery@aau.ac.in//apart.cfsc.raha@gmail.com

**OFFICE OF THE DEAN
COLLEGE OF FISHERIES, AAU, RAHA-782103**

World Bank financed
Assam Agribusiness & Rural Transformation Project (APART)

REQUEST FOR QUOTATION (RFQ)

“For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU”

No. AAU/Tech-39/2023-24/ 6307-08

Date: 13/02/2024

Assam Agricultural University (AAU), Jorhat Assam is a partner with the Govt. of Assam in implementation of the World Bank (WB) funded project entitled ‘Assam Agribusiness & Rural Transformation Project (APART)’. College of Fisheries, AAU, Raha, the OPIU-APART, AAU, (Fishery sub-Component) now intends to procure equipment needed For “ Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish at different APART Districts, Assam under APART-AAU” project. **Further details on the RFQ, Procurement notice, Terms and conditions, Technical specifications and Application forms for submitting quotation may be seen and downloaded at the URL- <http://www.aau.ac.in>.** The prospective bidders would be selected in accordance with the World Bank’s ‘Procurement Regulations for IPF Borrowers: Procurement of Goods, Works, Non-Consulting and Consulting Services, July 2016 (as updated)’, available at www.worldbank.org. Interested suppliers may submit their quotations in **English language** to the following address on or before **27 February, 2024 (closing 03.00 PM) in hard copy as well as soft copy**. Information may also be obtained from the address given below from 10.00 am to 04.00 pm (IST) on all working days.

**College of Fisheries, Assam Agricultural University, Raha, Assam PIN-782103
Email: dean_fishery@au.ac.in//apart.cfsc.raha@gmail.com**

Sd/-
Dean
College of Fisheries
Assam Agricultural University
Raha-782103

Copy forwarded for information and necessary action to:

1. The Registrar , AAU, Jorhat -13
2. The Comptroller, AAU, Jorhat -13
3. The Advertising Manager, Niyomia Barta, Guwahati-5 & The Sentinel, Guwahati-22. He/ She is requested to make necessary arrangement to publish the RFQ in the Niyomia Barta and to submit the bill of cost in quadruplicate with the paper cut to the Dean, College of Fisheries, AAU, Raha - 782103
4. The SPD , ARIAS Society , Khanapara , Guwahati -22
5. The Nodal officer , OPIU_APART, AAU , Jorhat-13
6. The system Administrator, ARIS Cell, AAU, Jorhat-13. He is requested to make necessary arrangement for Uploading the RFQ in the University Website.
7. Notice Board, DR (Agri.) / Registrar / Dean, F. A / DEE , AAU, Jorhat.
8. Office copy

Dean
College of Fisheries
Assam Agricultural University
Raha-782103



No. AAU/FY/Tech-39/2023-24/.....

Date :/...../2024

REQUEST FOR QUOTATION (RFQ)

“For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU”

1. Government of Assam (GoA), through the Government of India has received a loan of US\$200 million from the World Bank for implementation of Assam Agribusiness and Rural Transformation Project (APART). The objective of APART is to “add value and improve resilience of selected agriculture value chains, focusing on smallholder farmers and agro-entrepreneurs in targeted districts of Assam”. The project is adopting a clusters and value chain approach. College of Fisheries, Assam Agricultural University is a partner in the said project and taking part in many activities under the project.
2. **Dean, College of Fisheries** is now seeking quotations from eligible bidders for construction and supply of equipment needed for Aluminium Tent drier with electric back up in various APART districts under the APART project.
3. The RFQ document is attached to this procurement notice and it includes documents to facilitate preparation and submission of quotations; criteria for qualification, evaluation procedure, award of the aforementioned service(s); relevant forms to be filled by the bidders & Terms and conditions. The Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the URL- <http://www.aau.ac.in>.
4. The Quotation containing the Technical Part and Financial Part shall be submitted in a sealed envelope addressed to “**Dean, College of Fisheries, AAU, Raha**” on or before, **27 February, 2024 by 3.00 PM**

The Quotations will be opened on the same day, i.e. 27 February, 2024 at 3.00 PM in presence of the bidders or their authorized representative who wish to attend at the office of the undersigned. The sealed envelope should be super scribed as “Quotation for Construction and supply of SS/Aluminium Tent Drier Unit with electrical backup in various APART districts, under APART”. If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
5. The **College of Fisheries** shall not be held liable for any delay in the receipt of Quotations. A Bidder requiring any clarification of the RFQ document may visit the office for the same. No hard copy of the RFQ will be provided by the office to the bidder.


13/2/24

Dean
College of Fisheries
Assam Agricultural University
Raha-782103



**OFFICE OF THE DEAN
COLLEGE OF FISHERIES, AAU, RAHA-782103**

Tel: +91 9435052660 ; Email: dean_fishery@aau.ac.in//apart.cfsc.raha@gmail.com



No. AAU/FY/Tech-39/2023-24/.....

Date :/...../2024

REQUEST FOR QUOTATION (RFQ) DOCUMENT

“For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU”

Terms and Conditions

This RFQ document is in connection inviting quotations for construction and supply of items for technology demonstration on Preparation of Hygienic Dry Fish under APART-AAU

Eligibility: A Bidder-

- (a) Shall not participate in more than one Quotation;
- (b) Shall not have conflict of interest as defined in the Bank's Procurement Regulations; and
- (c) Should not have been
 - (i) Temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or
 - (ii) Blacklisted or suspended by Central or any State Government Departments in India.
- d) The bidder/firm must be registered having local office in Assam. (enclose proof).
- e) The bidder/firm must have experience in manufacturing and supplying similar types of items, must have worked in similar projects with educational institutions.

Clarification: A prospective bidder requiring any clarification may visit the office before the closing date and time of quotation submission to get clarifications on the quotation.

1. **Amendments or corrigendum to the RFQ document:** The bidders are advised to periodically browse the website- <http://www.aau.ac.in> till **Five (5) working days before the closing date** of this Quotation for any amendments or corrigendum issued in connection with this Quotation.
2. Please take note of the following requirements and conditions pertaining to the supply of the above mentioned commodity:
 - a). Contract may be awarded to the bidder having submitted a quotation representing the best value for money, i.e. lowest-priced and quality-compliant offers.
3. **The Quotation shall comprise the following documents:**
 - a) Name, address, e-mail, telephone along with a note on the Ownership, trade licence and organizational structure & core business area of the firm;
 - b) Up-to date sale Tax clearance certificate and Income Tax Return for last two years duly attested must be submitted along with the quotation. PAN No. must be furnished.
 - c) Information of installations at site that with prestigious government educational/R&D institutions in north-east region in particular with contact numbers and reference numbers of the purchase orders, appreciation letters etc. should be provided for establishing credential of the bidder/firm.

5. Quotation Price:

- a) Corrections of the quoted rate, if any, shall be made by crossing out, re writing, initialing and dating.
- b) All duties, taxes and other levies payable under the contract shall be shown separately.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract on site delivery basis and shall not be subject to adjustment/ modification on any account.
- d) The Prices should be quoted in Indian Rupees only.

6. Validity of Quotation: Quotation shall remain valid for a period not less than 150 days after the deadline date specified for submission.

7. Signing of Quotations: The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.

8. Preparation and Submission of Quotation: Quotation shall be addressed to **"The Dean, College of Fisheries, Assam Agricultural University, Raha-782103 (Assam)"**.

- a) Quotations shall be submitted as per the formats given at **Annex-I, Annex-II along with other supporting documents as mentioned above (refer to para 7)** with a copy of the RFQ signed in each and every page and placed in a single sealed envelope, clearly marked with the Reference above and the name of the Bidder .
- b) Quotation can be submitted in person on or before the due date and time specified in the Quotation Notice. Alternatively, bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified in the quotation.
- c) Quotation received after due date and time will not be considered and the office shall not be liable or responsible for any postal delays.
- d) Quotation shall be signed by the Bidder or a person duly authorized by the Bidder. All pages of the bid shall be signed and stamped by the authorized person to indicate that the bidder has agreed to all terms and conditions of the quotation. Overwriting, alterations, if any, in the Quotation should be signed by the authorized signatory.
- e) Quotation not accompanied by specified documents, self-declarations, signatures may be rejected by the office as non-responsive and may not be evaluated.
- f) All duties, taxes and other levies payable by the bidder under the contract shall be shown separately and included in the Total price.

9. Evaluation of Quotation:

- a) The Quotation Evaluation Committee, College of Fisheries, AAU, Raha shall evaluate and compare the Quotations determined to be substantially responsive, i.e. which,
 - i. are properly signed and sealed;
 - ii. have submitted the required documents and meet the criteria specified as indicated in Para 7
- b) The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.
- c) The quotations would be evaluated separately for each item.

10. Award of contract:

- a) The Dean, College of Fisheries, AAU, Raha will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- b) Notwithstanding the above, the Dean, College of Fisheries, AAU, Raha reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

- c) The bidder whose quotation is accepted will be notified for the award of the contract by the Dean, College of Fisheries, AAU, Raha prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the order.

11. Payments:

- a. All payments to the successful bidder shall be made by Account Transfer only.
- b. All taxes (including GST, etc.) shall be dealt with as per the Govt. laws
- c. No advance payment will be considered for supply of items mentioned in the quotation.

12. **Time frame delivery:** The supply of all the materials must be completed within one (1) month from the date of issue of the supply order.

13. **Quality assurance:** The suppliers on behalf of the company must assure quality of the materials mentioning the warranty period etc. (if available).

14. Earnest Money Deposit:

- i). The bidders shall submit the **EMD** in the form of a Bank Draft from any Nationalized Bank, drawn in favour of "**Dean, College of Fisheries, Raha**" for an amount equivalent to **2% of the quoted price**.
- ii). The EMD furnished by the successful bidder will be retained by College of Fisheries, Raha up to 45 days from the date completion of the supply. The EMD instrument held by the office till it is returned to the successful bidder will not earn any interest. Failure of the bidders to furnish EMD along the quotation shall constitute sufficient ground for annulment of award and the Dean, College of Fisheries, AAU, Raha may award the contract to the next lowest evaluated bidder
- iii). The EMD of unsuccessful bidders shall be returned immediately provided they write an application to the Dean, College of Fisheries, AAU, Raha to release the security deposit stating details of their returned address.

15. Your Quotation should reach this office latest by **03.00 PM on 27 February, 2024**.


Dean

College of Fisheries
Assam Agricultural University
Raha-782103

QUOTATION FORMS

ANNEXURE-I

Place here the official letterhead of your firm

(This Form must be submitted only using the Firm's Official Letterhead).

LETTER OF QUOTATION-TECHNICAL PART

("For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU")

No. AAU/FY/Tech-39/2023-24/.....

Date :/...../2024

Our No..... Dated.....

To:

The Dean, College of Fisheries, AAU, Raha

Subject:

Sir,

1. I/We, the undersigned, hereby submit our Quotation in two parts, namely:

- (a) Technical Part; and
- (b) Financial Part

2. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document
- (b) **Conformity:** We offer to provide commodity in conformity with the RFQ Document and in accordance with the specifications specified in the RFQ document.
- (c) **Quotation Validity Period:** Our Quotation shall be valid for the period of **150 days**, from the deadline fixed for the Quotation submission.
- (d) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank or blacklisted or suspended the Central or any State Government;
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices; and we will strictly observe the laws against fraud and corruption in force in India namely, "Prevention of Corruption Act 1988."
- (f) I/We have read and understood the detailed **terms & conditions** mentioned in the quotation and shall abide by it in case being invited for the award of contract.
- (g) It is hereby declared that particulars furnished herewith are true and correct as per my/our knowledge and belief. In the event of any particulars are found to be false, I/We shall be liable to such consequences/lawful actions as the College of Fisheries, AAU authority, Raha wish to take.

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of Bidder/Bidding firm _____

Address _____

Dated on _____ day of _____, _____ [insert date of signing]

ANNEXURE-II

Place here the official letterhead of your firm

(This Form must be submitted only using the Agency's Official Letterhead).

LETTER OF QUOTATION-FINANCIAL PART

“For Construction and supply of SS/Aluminium Tent Fish Drier Unit with electrical back up, for Preparation of Hygienic Dry Fish for different APART Districts, Assam under APART-AAU”

No. AAU/FY/Tech-39/2023-24/.....

Date :/...../2024

Our No..... Dated.....

To: The Dean (i/c), College of Fisheries, AAU, Raha

Subject:

Sir,

1. I/We, the undersigned, hereby submit the second part of our Quotation, the Financial Proposal. In submitting our Financial Part, we make the following additional declarations:
 - (a) Our Quotation shall be valid for the period of 150 days from the deadline fixed for the Quotation submission;
 - (b) I/We have thoroughly read and understood all the terms and conditions as contained in the NIQ and agree to abide by them.

Sl.	Description	Unit Price (Including transportation, onsite delivery etc.)	GST	No. of Units	Total Cost (Rs.)
1	SS/Aluminium drier of size 3x3x2 ft. fitted with perforated trays (4 nos.) of size 3x3x2 ft. along with HDPE cover, water tank (3x2x1)ft., fitted with good quality water heater of 1 KW with thermostat and temperature controller (Range 40-85°C) and good quality internal blower & an exhaust fan with electrical back up connected to the control panel of water heater, thermostat, blower and exhaust fan			10	

Total amount (in Rs.)

Total amount (in words).....

(Note: Lowest bidder shall be decided on the amount quoted **inclusive** of GST and other taxes as applicable)

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of [insert legal capacity of person signing the Letter of Quotation]

Name of Bidder _____

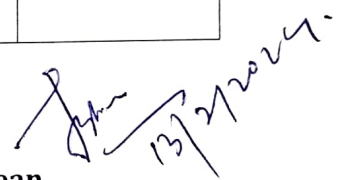
Address _____

Dated on _____ day of _____, _____ [insert date of signing]

**OFFICE OF THE DEAN
COLLEGE OF FISHERIES, AAU, RAHA-782103**

TECHNICAL SPECIFICATIONS OF THE ITEMS

SI No	Name of the equipment with Specification	Quantity required
1	<ul style="list-style-type: none">➤ SS/Aluminium drier of size 3x3x2 ft. fitted with perforated trays (4 nos.) of size 3x3x2 ft. along with HDPE cover.➤ The drier must have a SS/Aluminium water tank (3x2x1)ft. at the bottom connected with good quality water heater of 1 KW with thermostat and temperature controller (Range 40-85 °C)➤ The SS/Aluminium drier must be fitted with good quality internal blower and an exhaust fan.➤ The drier must have Electrical back up connected to the control panel of water heater, thermostat, blower and exhaust fan	10 nos.


13/2/2024

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